



ईपीएफओ, मुख्य कार्यालय
श्रम एवं रोजगार मंत्रालय, भारत सरकार
भविष्य निधि भवन, 14, भिकाजी कामा प्लेस, नई दिल्ली-110066
EPFO, Head Office
Ministry of Labour & Employment, Government of India
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi-110066
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**RECRUITMENT TO THE POSTS OF SOCIAL SECURITY ASSISTANT AND STENOGRAPHER IN
EMPLOYEES' PROVIDENT FUND ORGANIZATION**

Online applications are invited for filling up the posts of **Social Security Assistant** and **Stenographer** in the Employees' Provident Fund Organization (EPFO). A candidate may apply for more than one post but will have to apply and pay the examination fee separately for each post as provided in the detailed advertisement. The details of the essential qualification, number of vacancies, age limit and scale of pay are given below:-

Post- Social Security Assistant (SSA)

Minimum Essential Qualification	Total Vacancies	Age Limit	Scale of Pay
(i) Bachelor's Degree from a recognized University. (ii) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer.	2674 (subject to change) A common examination is held for recruitment to vacancies in various regions as defined in Chapter 2 of the detailed advertisement. The Final Merit List shall be prepared such Region-wise.	Between 18-27 years as on closing date (Age relaxation as per rules).	Level-5 (Rs. 29,200-92,300) in the Pay Matrix

Post- Stenographer

Minimum Essential Qualification	Total Vacancies	Age Limit	Scale of Pay
1. 12th class pass from a recognized Board. 2. Skill Test norms. Dictation: Ten minutes at the rate of eighty words per minute. Transcription: Fifty minutes (English)/Sixty-five minutes (Hindi). (Only on computer)	185	Between 18-27 years as on closing date (Age relaxation as per rules).	Level-4 (Rs. 25,500-81,100) in the Pay Matrix

Payment of Fee:- For SC/ST/PwBD/Female Candidates/Ex-Servicemen ---- Nil
For all Other Categories ---- 700/-